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NO. LB/3/REC/205/2013-14
Govt of India, Ministry of Defence
Ordnance Equipment Factory,
Kanpur – 208 001 (U.P.)
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fnukd@DT. 22/02/ 2014

On Line Applications are invited from Indian citizens for recruitment to the following Group 'C' posts in Semi-Skilled Grade in the Pay Band -1 Rs. 5200 – 20,200/- and Grade Pay of Rs. 1800/- in different trades in the Industrial Establishment of the Ordnance Equipment Factory, Kanpur-208001 (UP). The Advertisement and the format of On Line Application are available on the website www.oefkanpur.gov.in The on line application form should be filled in and submitted within due date as mentioned in para-5 of this advertisement.

Sl.No.	TRADE/S.S.	UR	SC	ST	OBC	TOTAL	PHP	Ex. S.M. (10% of vacancy)	Relevant Trades
1	WELDER	07	04	--	04	15	01 OL (failing which PD/D)	02	Welder(Gas & Electric)
2	CARPENTER	06	02	--	02	10	01 OL	01	Carpenter
3	ELECTRICIAN	06	02	--	02	10	01 BL/OL	01	Electrician
4	FITTER GENERAL	--	*01	--	--	01	--	--	Fitter General
5	MACHINIST LEATHER	16	06	--	08	30	--	03	Sports Goods Maker, Leather Goods Maker,
6	LEATHER WORKER	10+*1 =11	05+*1 =06	--	05+*1 =6	23	--	02	Footwear Maker, Upholsterer
7	TAILOR(Men)	59	24+*1 =25	01	31	116	03 OL	11	Tailor(men) { Cutting & Sewing or Cutting & Tailoring}
G. TOTAL		105	46	01	53	205	06	20	

(Note: *- Backlog vacancies of previous year.)

(D- Deaf, PD- Partially Deaf, OL- One leg affected, BL- Both Leg affected, Ex-SM= Ex Serviceman, PHP- Physically Handicapped Person)

Physical Requirement:			
Welder – ST or S, SE, F, B	Carpenter – B, CK, SE, S, ST, F	Electrician—S, ST, W, L, F	Tailor—S, ST, F, MW

Full form of Abbreviations:-

B- work performed by bending	F- work performed by manipulating (with fingers)	L- work performed by lifting	S- Work performed by sitting	MW—Muscular weakness and limited physical endurance
ST—Work performed by standing	SE—Work performed by seeing	CK—work performed by crutching & kneeling	W- work performed by walking	

The number of Vacancies mentioned above are provisional and may marginally increase or decrease depending upon the circumstances. The terms and conditions of the advertisement are subjected to further orders, if any, by Hon'ble Courts/Ministry of Defence/Ordnance Factory Board and/or change in Govt. Policies etc.

1.0 Age:- Not below **18 years and not above 32 years** as on closing date of Online Application.

1.1 Age Relaxation:- Relaxation in upper age limit is admissible to the following categories of applicants as shown against each category.

- i) Up to the period of Trade Apprenticeship for Ex-Trade Apprentices of the Ordnance Factories.
- ii) Up to 05 years for SC/ST (**only in respect of the posts reserved for them**)
- iii) Up to 03 years for OBC on production of **caste certificate with latest Non-creamy layer clause issued by the competent authority in prescribed proforma (only in respect of the posts reserved for them)**.
- iv) For PHP; Candidates belonging to UR= 10years, SC/ST= 15 years & OBC= 13years (Only for the posts reserved for them).
- v) Up to the age of 40 years for Departmental candidates with 3 years continuous services.
- vi) Up to 03 years in addition to the period of service rendered in the Defence services for Ex-Servicemen on production of Discharge Certificate for Ex-Servicemen issued by Competent Authority.

2 Qualification & Syllabus:-

- i) **Passed Matriculation (10th) or equivalent examination + NAC/NTC issued by NCVT.**
- ii) **Syllabus for Written & Trade test**:- The syllabus for the written test for a trade will be broadly as that of the NCVT Examination syllabus for relevant trade only. The syllabus for the trade test will be as per trade test specification of the semi-skilled grade of the relevant trade.

3. Mode of Selection

Written Test of 100 marks:- Written test of 100 marks shall be fully objective type and OMR based. The duration of written examination will be of 02 hours.

Trade test (Qualifying only- No marks):- The syllabus for the trade test (practical) will be as per trade test specification of the Semi-skilled grade of the relevant trade.

On the basis of merit in written test, candidates to the extent of 1.25 times of the number of vacancies shall be called for the trade test. The result of the written test will be published in alphabetic order of names of the candidates to be called for the Trade test. **Final Selection/Merit will be based on marks obtained only in written test subject to qualifying in the prescribed trade test (practical).**

4- HOW TO APPLY:

(a)- Candidates must carefully read all the provisions/conditions/ instructions etc. given in the advertisement before they apply for any post so as to avoid any disappointment at later stage. The candidates, who fulfill the requisite qualifications/specifications, have to apply on the website **www.oefkanpur.gov.in** The candidates should cross check the information furnished in the "Application Form" before finally submitting the same; as no correction will be possible later.

(b) Before registering/submitting applications on the website, the candidates should possess the Valid E-mail ID and Mobile Number. The E-mail ID and mobile No. entered in the Online Application form should remain valid/active until the recruitment process is completed. No change in the E-mail ID and Mobile No. will be allowed once submitted. The candidate himself/herself will be responsible for wrong or expired E-mail ID & Mobile No.

(c)- After submitting the On Line Application and uploading clearly visible recent colour photograph with signature in digital format (jpg or jpeg file of max. 50KB or preferred size 15KB) as per instruction available on the website, a unique Registration No. will be generated automatically. This Registration No. and Password of the candidate should be used for downloading the filled in Application form and for further informations. The candidate should take print of dully filled in Application form in two copies. One copy is to be retained by the candidate for further reference and other one is to be sent along with IPO/Bank Draft to **The General Manager, Ordnance Equipment Factory, Phoolbagh Kanpur-208001**, Uttar Pradesh along with the following documents.

i) Attested Copies of Educational & Technical qualifications.

ii) SC/ST/OBC(Non Creamy Layer)/PHP/Ex-Serviceman certificates issued by Competent Authority as applicable in prescribed proforma. The Certificates attached in non-standard proforma shall not be considered at all.

iii) Certificate of age proof.

iv) Rs. 50/- (Fifty) through crossed Indian Postal Order (I.P.O.) or crossed Bank Draft issued from a Nationalized Bank in favour of THE GENERAL MANAGER OEF, KANPUR (**Registration No. must written on the backside of the IPO/DD**). **Candidates belonging to SC/ST/Ex-Serviceman and PHP category and Female Candidates are exempted from submitting the Fee.** The Postal Order/Bank Draft should be issued on or after date of publication of the advertisement in the Employment News. Instruments (Postal Order or Bank Draft) issued prior to that date are not acceptable. The application fee is non- refundable.

(d) The candidates may send the filled in application form along with requisite documents sufficiently in advance. Application received after the closing date of submission of Application form is not acceptable.

(e) The General Manager/OEFKANPUR is not responsible for postal delay.

(f) After completion of necessary office formalities, Dates of Written Examination & Admit cards to the eligible candidates will be uploaded on the website www.oefkanpur.gov.in

5- CLOSING DATES:-

i) Filling of On line Application forms will start 7days after publication in Employment News (to be counted from the 1st date of the week of publication).

ii) Closing date of Application on On line system – 21days from the date of publication of advertisement in Employment News (English) (to be counted from the next day of the last date of the week of publication).

iii) Closing date of receipt of the filled in hard copy of the application form filled in On line upto 7 days from the closing date of on line application. (This is the last date of receipt of hard copy of the application forms filled in “On line” along with requisite documents. Age limit and qualification will not be computed with reference to this date).

- iv) If the closing date for both (ii) & (iii) above falls on Sunday or Holiday, then the next working day will be taken as closing date.
- v) Important actual dates shall be notified in website for information.

6- IMPORTANT INSTRUCTIONS TO THE APPLICANTS:-

- i) **Ex- Apprentices of O.E.F. Kanpur would also be required to apply online.**
- ii) Candidates should apply against any one trade only mentioned in the Table. Applying for more than one trade is not permissible and will lead to disqualification.
- iii) Name of the post applied for must be clearly written on the top of the envelope in capital Letter.
- iv) **Traveling Allowance :** Candidates appearing in Written Test and Trade Test will have to come at their own expenses. However, SC/ST candidates will be paid traveling allowance of second class Railway/Bus fare as per rules for onward and return journey performed by shortest route on production of journey details as well as Railway/Bus Ticket provided that the to and fro distance traveled is more than 30 KM for appearing in written test only.
- v) Persons working in Central/State Govt. /PSU must apply through proper channel along with a certificate from their Establishment that neither any disciplinary case is pending nor contemplated against them. They must also enclose a certificate from the Establishment concern that in case of selection, their Establishment shall release them immediately.
- vi) New entrants to Government Service will be governed by New Pension Scheme termed as “Defined Contributory Pension Scheme” and existing provisions of CCS (Pension Rules) 1972 will not be applicable.
- vii) SC/ST/OBC/PHP/Ex-Serviceman certificates issued by the competent authorities only and in prescribed format only, will be acceptable. OBC certificate must specifically include clause regarding “Non-creamy Layer” and should be updated/valid at the relevant point of time. A specimen certificate of OBC(Non-Creamy layer) is available on the website for ready reference. OBC (Non-Creamy layer) certificate is to be submitted in the given format only.
- viii) The information furnished in the application should be supported by relevant documents as stated in this advertisement.
- ix) Mere submission of application form does not guarantee issue of Admit card for written test.
- x) Only selected candidates would be communicated of their selection in due course after the selection process.
- xi) For Departmental Candidates relevant rules shall apply.
- xii) It may be noted that bringing any outside/extraneous/political influence for getting employment in the Factory shall render the candidate ineligible.
- xiii) The services of the candidates furnishing any fake/false certificates are liable to be terminated at any stage ever after appointment. Apart from this, suitable action will also be initiated as per the law of the land. Hence, candidates are advised not to submit dubious certificates.
- xiv) Eligible/Non eligible candidates can see their status by entering Registration No. & password on the website www.oefkanpur.gov.in

- xv) Admit cards for written exam shall be uploaded in the website www.oefkanpur.gov.in Candidates are advised to keep visiting the website.
- xvi) Computation of upper age limit for eligibility – Upper age limit shall be computed with reference to closing date of submission of “On Line” application.
- xvii) Date on which certificate of eligibility for educational and technical qualification should be possessed by the applicant:- With reference to the closing date of submission of Online Application.
- xviii) Eligible candidates shall also be sent mobile alerts, however receipt of alerts is not the responsibility of GM/OEF, KANPUR.
- xix) After declaration of Final Result, Question Papers and their Answer Keys will be uploaded on the website.

7- REJECTION OF APPLICATION:

The applications/candidature are liable to be rejected/cancelled on the following grounds:-

- (a) Application received after closing date as mentioned in para-5 of this advertisement.
- (b) If, the age of the candidate exceeds the prescribed age limit on the closing date of filling of Application.
- (c) If, the essential qualification is not possessed by the candidate on the closing date of receipt of on line application and/or as mentioned in para 6(xvi).
- (d) If, copies of all supporting documents i.e. academic or technical qualifications, age proof, caste certificate (as applicable) are not enclosed/attested.
- (e) If, application is not complete in any respect as per the requirement given in the advertisement.
- (f) If, application is not accompanied by the Postal Order/Bank Draft of Rs. 50/- except in case so exempted.
- (g) If the postal order/Bank Draft is of the date prior to the date of advertisement.
- (h) If, the applicant produced application form other than the one not generated from on line application.

CAUTION TO ALL APPLICANTS

Some unscrupulous elements may approach you with the assurance of procuring appointment for you in the Factory through illegal gratification. You must not fall prey to such false assurance or exploitation and must not entertain or encourage such element in any way. It is emphasized and reassured that the selection will be done strictly on merit in a transparent manner.

GENERAL MANAGER
O.E.F. KANPUR
